

REDCO

**Rainier Economic Development Council
Rainier City Hall**

Regular Board Meeting ~ July 24, 2008

Call to Order

David Qualman, Vice Chair, called the REDCO meeting to order at 6:02 p.m.

Council Members - Roll Call

Present David Qualman, Terry Grice, ,Dearl Taylor, Paul Rice

Absent Mike Avent, Tim Navarro

Staff Terry Deaton

Visitors - No Visitors

6:04 p.m. - Adjourn to Executive Session - ORS 192.660(1)(h) Consult with legal counsel.

6:15 p.m.- Reconvene REDCO meeting

Unfinished Business

Terry Grice moved to approved the minutes of June 26, 2008 as corrected. Qualman seconded the motion and was approved unanimously.

Wastewater Treatment Plant Project

Attorney Williams advised the council the wastewater treatment plant project funds for \$200,000 require an amendment to the REDCO Urban Renewal Plan before funds can be dispensed. The project is in the REDCO budget so the budget does not need to be amended. The other capital projects do not require any amendments.

Tyack community grant for skate park benches

Dr. Tyack submitted a grant for skate park benches over a year ago. The city administrator is ordering benches for the park and Dr. Tyack is still willing to donate funds towards the skate park benches. Grice made a motion to extend the grant one year for the grant. Taylor seconded the motion. The motion passed unanimously.

REDCO office placement and setup

The need for space to organize and file REDCO documents was discussed along with the phone line in City Hall. Debby Dudley, City Finance Officer, is checking on getting REDCO their own line and voice mailbox. The council discussed how they wanted the Staff time logged. The need for a REDCO computer was discussed. Taylor made a motion for Qualman to negotiate the purchase of a laptop computer from

More Power Computers with a \$560 limit on spending. Rice seconded the motion. The motion passed unanimously. It was decided to ask the City if they could set up a phone line for REDCO with a voice mailbox. In addition, to ask if the City has a cell phone available for REDCO's use.

Tri-City Insurance community grant application

Community grants were submitted from Tri-City Insurance, but not in time to be placed in the minutes. They will be reviewed at the next meeting.

Marina Square restrooms - contractor's estimates

Mike Avent was to provide contractor estimates for the restrooms. These estimates has not been submitted to REDCO. Improvements for the restrooms were discussed without any final descision on how to move forward.

Job Description for REDCO Staff Administrator

The job description for the REDCO staff administrator was discussed. Deaton submitted a written job description. The council requested a copy of the previous job description from 2003 for comparisom. It will be provided at the next meeting to establish the guidelines.

REDCO applications for council position

Jennifer Dennis application for the REDCO council position was the only application received. Rice made the motion to recommend Jennifer Dennis to the City Council for the REDCO council position. Seconded by Taylor and approved unanimously.

Northwest Economic Development Course

Information regarding the national Economic Development course to be held in Ellensburg, Washington August 17 - 22, 2008 was presented to the REDCO council. It was discussed and decided they were not interested in sending anyone.

Staff Reports - none

Approval of outstanding bills and authorization of payment.

Authorization of payment for grants when approved.

Deaton asked the council how they wanted grants paid upon approval. Grice said if they

have met their match requirements and we have the documentation which shows their portion of the grant has been paid, then it is appropriate to pay the grant.

Authorization to Attorney Williams to proceed as requested.

Taylor made a motion to allow Attorney Williams to have preliminary discussions with Sullivan, Shannon and their insurance lawyer on our behalf. Grice seconded the motion and it was passed unanimously.

Council Members Reports

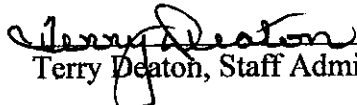
Taylor said he was hearing a lot of talk about folks being interested in doing something with kayaks at the marina. He would like to get more involved in helping these folks. He would like to see more people involved.

Grice stated we filed a budget with the assessor, the whole budget document needs to be county treasurer by September 30th and the auditor is awaiting more information from REDCO.

Meeting was adjourned at 7:45 p.m.

Mike Avent, Chair

Date



Terry Deaton, Staff Administrator

10-2-08

Date