

**Rainier Economic Development Council**  
**Agenda**  
**June 26, 2008**  
**6:00 p.m. at Rainier City Hall**  
**106 West "B" Street**  
**Rainier, Oregon**

**1. Budget Hearing**

**2. Roll Call**

Mike Avent	David Qualman	Terry Grice
Paul Rice	Dearl Taylor	Tim Navaro

**3. Adjourn to Executive Session (ORS 192.660(2)(h))** Attorney Karen Williams  
letter of June 18, 2008 regarding current litigation.

**Reconvene Redco Meeting**

**4. Visitors Comments**

**5. Invited Reports**

**6. Unfinished Business**

- a) Attorney Karen Williams discussion
- b) October 18, 2007 Regular Meeting minutes (Qualman).
- b) Approval of May 22, 2008 Regular and Budget minutes.
- c) Approval of May 29, 2008 Regular and Budget minutes.
- d) Approval of June 16, 2008 Special Meeting minutes.
- d) Review Grant Application Guidelines
- e) Small Grant
  - i) Country Insurance
- f) REDCO office placement
- g) Review Grant Application guidelines

**7. New Business**

- a) REDCO Office setup.
- b) Application submitted for position on REDCO Board - Jennifer Dennis

c) Pay outstanding bills.

i) Luigi's Pizza 5/22	\$ 82.25
ii) Luigi's Pizza 5/29	67.25
iii) Clatskanie Chief/meeting	9.00
iv) Stephen Petersen	17.00
v) City of Rainier	212.37
vi) Clatskanie Chief/Budget	202.50
vii) Lane Powell Attorney	7,734.84
viii) Refund check/Quill	(59.38)

**8. Council Reports**

**9. Future Business Items**

(1) Business Community SWOT

**10. Announcements**

***Rainier Economic Development Council  
Budget Minutes  
Regular Meeting Minutes  
May 22, 2008  
Rainier City Hall***

**Present:** Mike Avent                      David Qualman                      Terry Deaton  
                 Terry Grice                      Paul Rice                      Dearl Taylor  
                 Tim Navarro

**Budget Committee:** Judith Taylor    Shirley Bartholomew    Jennifer Dennis

**Visitor:** Russ Moon                      Darliss Hyke                      Karen Williams

**Budget meeting** called to order at 6:00 p.m., with Grice thanking the budget committee for their willingness to serve on the committee. Grice called for the election of the budget committee chairperson.

**Motion** by Deaton, 2nd by Bartholomew to appoint Grice as the chairman. **Passed Unanimously.**

Grice presented the budget document, discussion included information on capital projects, materials and services and debt service. Announced the potential of legal issues impacting the proposed budget, with the suggestion of continuing the budget committee meeting at a later date. The budget committee meeting was convened to May 29<sup>th</sup>, at 6:00 p.m.

**Regular Meeting** called to order, immediately followed by an Executive Session;

Executive Session ORS 192.660(2)(h) Consultation with legal counsel concerning legal rights and duties regarding current litigation of litigation likely to be filed.

Executive Session ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents.

**After Executive Session, Motion** by Taylor, 2<sup>nd</sup> by Navarro to authorize legal counsel to file a tolling agreement and suggest strategies with regard to legal issues. **Passed Unanimously.**

**Motion** by Grice, 2nd by Deaton to approve the April 24, 2008 Regular Meeting Minutes. **Passed Unanimously.**

**Motion** by Rice, 2<sup>nd</sup> by Navarro to enter into a contract with Cardinal Services to hire a temporary worker for three months. **Passed Unanimously.** Taylor and Qualman will work with Cardinal Services to establish a pay range for the temporary position.

County Insurance & Financial Services grant extension request was moved to next agenda.

Motion by Navarro, 2<sup>nd</sup> by Grice to pay the following bills:

City of Rainier	ck #1984	\$600.00
AORA	ck#1985	\$250.00
Clatskanie Chief	ck#1986	\$ 58.50
Web Mission	ck#1987	\$ 10.00
Quill	ck#1988	\$ 59.38
Stephen Petersen LLC	ck#1989	\$220.00

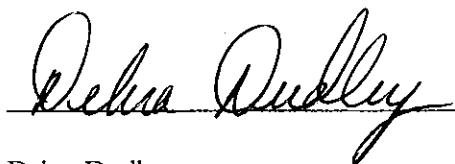
**Passed Unanimously**

Meeting was convened to May 29 at 6:00 p.m.



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Chair, Mike Avent



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Debra Dudley

**Rainier Economic Development Council**  
**Regular Meeting Minutes**  
**Budget Minutes**  
**May 29, 2008**  
**Rainier City Hall**

**Present:** Mike Avent                      David Qualman                      Terry Deaton  
                 Terry Grice                      Paul Rice                      Dearl Taylor  
                 Tim Navarro

**Budget Committee:** Judith Taylor   Shirley Bartholomew   Jennifer Dennis

**Regular Meeting** called to order at 6:00 p.m., by Avent

Deaton submitted her resignation from the REDCO Board, expressed interest in the temporary staff position.

Discussion followed with regard to potential litigation, strategic planning, temporary position job description and office space and costs.

Executive Session ORS 192.660(2)(a) Employment of Public Officers, Employees and Agents.

**After Executive Session, Motion** by Rice, 2<sup>nd</sup> by Navarro to authorize hiring of Deaton, as a temporary employee through Cardinal Services. Job description will be: Scope of services 1, 2, and 3 from the MacCaul job description. Qualman and Taylor will work with Cardinal to establish a rate of pay. **Passed Unanimously.**

**Budget Committee Meeting,** called to order at 6:30 p.m. by Grice.

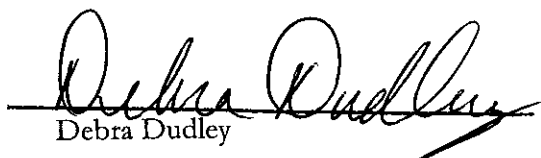
Grice presented the budget message and budget document, discussion included information on capital projects, materials and services, IGA's, debt service and line item expenditure changes.

**Motion** by Qualman, 2<sup>nd</sup> by J. Taylor to approve the 2008/2009 proposed budget as amended, (see attached). **Passed Unanimously.**

**Motion** by Avent, 2<sup>nd</sup> by Bartholomew to approve the 2008/2009 tax amount proposed in the budget, with zero amount assessed as a special levy. **Passed Unanimously.**

Meeting adjourned at 8:10 p.m.

  
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Mike Avent, Chair

  
\_\_\_\_\_  
Debra Dudley

***Rainier Economic Development Council  
Special Meeting Minutes  
June 16, 2008  
Rainier City Hall***

**Present:** Mike Avent                      David Qualman                      Dearl Taylor  
                 Paul Rice                      Tim Navarro, by phone

Meeting called to order by Avent at 6:00 p.m

Special meeting topic; Temporary employee Terry Deaton salary discussion. Deaton had been offered \$15.00 per hour, requested \$23.00. Position description and term discussed.

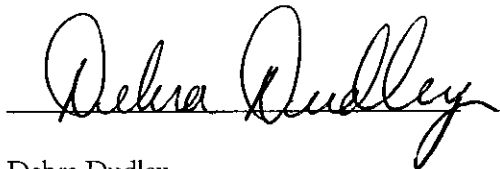
**Motion** by Taylor, 2nd by Rice to hire Deaton at \$23.00 per hour not to exceed 20 hours a week for a three month period. In three months the position will be re-evaluated. **Passed Unanimously.**

Meeting adjourned at 6:45 p.m.



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Chair, Mike Avent



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Debra Dudley

**Rainier Economic Development Council  
Resolution Number: 64**

**Adopting the Budget  
Making Appropriations  
Declaring Property Tax Levies  
Categorizing Taxes**

Whereas, the Rainier Economic Development Council (REDCO) has had its budget committee review the proposed budget for fiscal year 2008-09, and

Whereas, the budget approved by the budget committee was presented for Public Hearing; and

Whereas, the public was allowed to make comment on REDCO's programs and services; now therefore,

BE IT RESOLVED, that the Council for REDCO hereby adopts the budget for fiscal year 2008-09 in the total of \$1,928,672, said budget now on file at the REDCO Office in City Hall Rainier, Oregon.

BE IT FURTHER RESOLVED, that said budget be appropriated as follows:

<b>General Fund:</b>		<b>Debt Service Fund:</b>	
Personal Services	\$0	Personal Services	\$0
Materials & Services	\$73,600	Materials & Services	\$0
Capital Outlay	\$0	Capital Outlay	\$671,072
Debt Service	\$0	Debt Service	\$600,000
Transfers	\$0	Transfers	\$0
Contingencies	\$10,000	Contingencies	\$0
Reserves & Special	\$0	Reserves & Special	\$255,400
Payments		Payments	
<b>TOTAL Appropriations</b>	<b>83,600</b>	<b>TOTAL Appropriations</b>	<b>15,526,472</b>

**TOTAL All Fund Requirements:           \$1,610,072**

BE IT FURTHER RESOLVED, that REDCO certify to the County Assessor for the maximum amount that may be raised through the Division of Taxes of \$300,000 and that the Option Three Special Levy assessment for budget year 2008-09 be \$0 dollars.

BE IT FINALLY RESOLVED, that none of REDCO's taxes levied are exempt under Article X1 of the Oregon Constitution.

This matter having come before the REDCO Council at its regularly scheduled meeting on the 26<sup>th</sup> day of June, 2008.

AYES 6

Nays 0

Abstain 0

Mike Avent  
Mike Avent, Chairman

Terry Grice, Budget Officer